

Darwin Bowls and Social Club

Minutes of the Board of Management Meeting held at Darwin Bowls Club on 20 August 2024 at 5:30pm

	Meeting opened at 5:35pm	Action
1	Present Andy Cruse (AC) Hilary Hunter (HH), Marty Garnett (MG), Jason Williams (JW), Greg Cooper (GC), Barry Orr (BO), Allen Walsh (Frog),	
2	Apologies - Lynne Hayhow (LH), Pete DeGreenlaw (PDeG), Shirley Campell (SC),	
3	Previous Minutes Accepted by everyone present. Moved by MG Seconded by AC	
4	Business Arising <ul style="list-style-type: none"> • Removal of trees prior to plumbing works – MG reported that work has commenced and is well underway. • Debit Card for Bar Manager – BO has been to the bank. HH & BO to attend ANZ to complete process • Credit Card payment via phone – completed. Anyone can now make a payment over the phone using their Credit Card. • DBC Carnival – the Carnival went off well and was well supported by visitors and members 	MG BO HH
5	Reports and Correspondence	
5.1	Managers' Report JW <ul style="list-style-type: none"> • Carnival – Bar sales were very good and the event ran smoothly • Bar Prices – were increased last week in keeping with CPI • Staffing – being reviewed now the Dry season is finishing and numbers attending the club are expected to decline slightly, • AJay will be leaving her position next month to enable her to fulfill her study commitments, • Temporary plumbing repairs have been completed and there were no incidents during the Carnival, • Roof Repairs - need to be attended before the Wet Season. Difficult to obtain quotes. AC to pass on a roofing contact to JW • Contract for Assistant Manager – the contract has been reviewed Motion The Assistant Manager be offered a contract with the conditions listed in the contract Proposed JW, Seconded MG. All Board Members in attendance supported the motion	AC JW
5.2	Treasures Report BO Financial Documents <ul style="list-style-type: none"> • No reports received from the Accountant, BO to distribute the reports once received, • CFS Sponsorship, negotiations continue. CFS unhappy with a Victorian Club selling similar merchandise, • RV Park – BO received quotes for developing an application and from an Architect. Another contact has been provided for quotes and BO to meet with the person and discuss the club needs next week. • Geoff Hunter has offered to assist BO with the RV Application. BO & GH to meet • Club Cash Flow – has stabilised 	BO BO BO BO GH

<p>5.3</p> <p>5.4</p> <p>5.5</p> <p>5.6</p>	<p>Green Keepers Report, MG</p> <ul style="list-style-type: none"> • Tree Removal – underway • Undercover green has been brushed for the first time since before the Carnival • Rollers are being returned by a club member • Ants found in a number of locations around the club. Quotes being obtained for spraying of white ants • Anti mold chemical being used on the greens as necessary • Iced water being made available during bowls play <p>Bowls Report, No report available</p> <p>House & Social Report, GC</p> <ul style="list-style-type: none"> • Negotiations are ongoing with Darwin Golf Club re reciprocal gift vouchers between DGC & DBC • Entertainment at the club needs to be reviewed as live music is not attracting numbers to the club • GC discussed some other options to be explored • Two signs are being made advising members and guests that they need to sign into the club at each visit <p>Correspondence and Membership, HH</p> <ul style="list-style-type: none"> • New Memberships applications – ten applications received, 1 x full member & 9 x recreational members <p>Motion All applicants for membership to DBC be accepted. Proposed HH, Seconded AC. All Board Members in attendance supported the motion</p> <ul style="list-style-type: none"> • Discussion around the email received from Bowls NT re equipment and training to enable Live Streaming of games at DBC. • Anyone interested in undertaking Live Streaming training, please send an email to secretary@darwinbowlsclub.com with your contact details • Discussion around the number of visits a local Darwin person can make to the club without becoming a member. HH contacted NT Licensing and was informed that DBC has no rules in their Constitution about this issue. • HH to organise a survey for all social bowls games over a two-week period, asking bowlers if they are a member of DBC • Feedback from Bowls NT re availability of membership renewals using BowlsLink. The meeting is in 2 weeks. HH will email Board Members a form that could be used if BowlsLink is not up & running with membership renewals 	
<p>6</p>	<p>General Business</p> <ul style="list-style-type: none"> • Review the Roles & Responsibilities of the Caretaker • Discussion around repairs / renovations required to the Caretakers building • An application to fill the Caretaker position for up to 12 months has been received by the club. The applicant will live between their Caravan and the residence, assist in the repair / updating of the residence and fulfill all Caretaker duties <p>Motion The application received be accepted and the New Caretaker be given a DBC Membership</p>	

	<p>Proposed BO, Seconded MG. All Board Members in attendance supported the motion.</p> <ul style="list-style-type: none"> • 50M of Shade cloth with DBC written on the cloth has been purchased for use around the club fence line • Dragons players are playing for DBC and as such a Pennant Release form is not necessary • Board Positions up for election at this year's AGM are Vice President, Secretary and General Member position • Two previously passed Special Resolutions are still needing to be entered into the Constitution. One is related to any Board Member needing to be a Full Member of DBC for 2 years before they can be elected to the Board. To follow up with previous Board Secretaries Jen & Narelle. 	AC
7	<p>Business without notice</p> <ul style="list-style-type: none"> • MG requested a padlock be used on the power box as unauthorized persons are accessing power • GC will follow up regarding "Game Plan" training. Undertaking the course will assist with funding etc. and is the direction the IAS is heading • JW discussed the possibility of introducing a Seniors Membership category. DBC offers a Seniors Rate of \$12 for a roll up. A Seniors membership category was not supported • HH discussed Pensioner Memberships. Currently DBC requests a CRN number as proof that a member is receiving a Pension. Everyone is able to access a CRN via Centrelink and this has no bearing on an individual receiving a pension. Next year an alternate method will be used as proof of Pensioner Status • AC & BO will finalise a disciplinary action between a member and a staff member. • Opening up the club while there is no Caretaker, the club to be open at 9am on Sunday & 9:30am other days • Date for this year's AGM discussed. The second Sunday in November – 10th November 2024 	AC BO Bar Staff
8	<p>Meeting closed at 7:20pm Next meeting 17 September, Time TBC, venue DBC.</p>	