

## Darwin Bowls and Social Club

### Minutes of the Board of Management Meeting held at Darwin Bowls Club on 17 September 2024 at 5:30pm

	Meeting opened at 5:35pm	Action
1	<b>Present</b> Andy Cruse (AC) Hilary Hunter (HH), Marty Garnett (MG), Jason Williams (JW), Greg Cooper (GC), Barry Orr (BO), Allen Walsh (Frog), Shirley Campbell (SC)	
2	Apologies - Lynne Hayhow (LH), Pete DeGreenlaw (PDeG)	
3	<b>Previous Minutes</b> Accepted by everyone present. Moved by MG      Seconded by AC	
4	<b>Business Arising</b> <ul style="list-style-type: none"><li>• Banking, Secretary to complete banking “sign in” process with ANZ App or visit ANZ</li><li>• Debit Card organised for Bar Manager. Bar Manager to contact ANZ to complete process</li><li>• Sign In signage – completed by GC</li><li>• Training for Live Streaming – JW &amp; MG to contact Paul Jackson at Bowls NT to arrange training</li><li>• Review of Caretaker Role &amp; Responsibilities – BO to update document and circulate to Board Members for comment</li><li>• Power Box padlock, MG to talk with Malcolm who can use the DBC Bunnings card to purchase a combination padlock</li><li>• Shade Cloth – work in progress</li></ul>	HH JW JW MG BO MG GC
5 5.1	<b>Reports and Correspondence</b> <b>Managers' Report JW</b> <ul style="list-style-type: none"><li>• Plumbing Repairs, nil progress due to trees needing to be removed. MG and team to access a chain saw, SC may be able to load MG a chain saw to do the job otherwise it may be necessary to hire a saw to remove the tree,</li><li>• Roof Repairs, one response re obtaining a quote. The cost to quote on the work is \$260</li></ul> <b>Motion</b> Accept the quote and obtain a report about the state of the roof and work required. Proposed AC, Seconded SC. All Board Members in attendance supported the motion. <ul style="list-style-type: none"><li>• Many applications received for employment at DBC. Applicants with a Poker Machine License to be a priority,</li><li>• Club takings have been good over the last few weeks,</li><li>• Hospitality Night has been cancelled due to lack of numbers attending,</li><li>• Some ideas discussed re encouraging people to come and bowl on a Monday</li></ul>	SC MG    JW
5.2	<b>Treasures Report BO</b> <ul style="list-style-type: none"><li>• Work on the RV Park application is progressing. BO working with Geoff Hunter, who is writing the Development Application,</li></ul> <b>Motion</b>	

5.3	<p>Permission required by DBC Board to engage an Architect so plans can be developed for submission to DCC. Cost \$4600 Proposed HH, Seconded SC. All Board Members in attendance supported the motion. BO to notify Architect to progress with plans.</p> <ul style="list-style-type: none"> <li>Financial Reports were discussed, cash flow slowly improving</li> <li>The next installment of the Greens Fund will be made within the next few days. \$40,000:00 to be added to the Greens Fund Term Deposit</li> <li>Community Benefit Grant spoken about. Not available while DBC has poker machines.</li> </ul> <p><b>Green Keepers Report, MG</b></p> <ul style="list-style-type: none"> <li>Tree Removal – stalled while accessing a chain saw</li> <li>Two x quotes have been obtained for treatment of ants, white ants, cockroaches etc.</li> </ul> <p><b>Motion</b> Accept the two quotes from Arafura Pest Control. One quote for treatment to the greens and surrounding area and the second for treatment every six months for ants, cockroaches and spiders. Proposed AC, Seconded SC. All Board Members in attendance supported the motion.</p> <ul style="list-style-type: none"> <li>A lot of work has been done to repair divots on the edges of the greens. Some players are rolling their bowls from the ledge above the green down onto the green, causing a lot of damage. All bowlers to be reminded to lift and put bowls on the green so that the green is undamaged,</li> <li>Ongoing work and maintenance continues so that the greens remain in the best possible condition for play.</li> </ul>	BO BO SC MG MG Social Bowls Organisers
5.4	<p><b>Bowls Report,</b> No report available</p> <ul style="list-style-type: none"> <li>LH will be stepping down from the position of Bowls Committee Secretary before the AGM in November (date to be advised)</li> </ul>	
5.5	<p><b>House &amp; Social Report, GC</b></p> <ul style="list-style-type: none"> <li>Discussion around difficulty in selling Raffle Tickets on Friday night,</li> <li>GC investigating “Croud DJ” which is used at Nightcliff Sports Club,</li> <li>Volunteers needed to assist with running Friday morning Social Bowls as Gary and Chris are leaving NT. One idea discussed was sending a text to all members asking for volunteers to assist in running the social events,</li> <li>GC to review quotes for plumbing works required,</li> </ul>	GC HH GC
5.6	<p><b>Correspondence and Membership, HH</b></p> <ul style="list-style-type: none"> <li>New Memberships applications – eight applications received, 3 x full member &amp; 5 x recreational members</li> </ul> <p><b>Motion</b> All applicants for membership to DBC be accepted. Proposed AC, Seconded SC. All Board Members in attendance supported the motion</p> <ul style="list-style-type: none"> <li>Update from Paul Jackson, DBC is one of two clubs Nationally, who have been selected by Bowls Australia to trial on-line Membership Renewal. A representative from Bowls Australia will contact DBC Membership Secretary within the next week to arrange training. Any Board Member interested in being trained please contact the Membership Secretary (Hilary Hunter) and let her know of your interest.</li> </ul>	HH

	<ul style="list-style-type: none"> <li>• NT Licensing have made contact reminding DBC of the requirements for the AGM. Notice to be put on the Club Notice Board re AGM by 8 October 2024,</li> <li>• The Secretary will be away from mid-late October until early December. Any Board member willing to take on some / all of the role please contact HH so information can be shared &amp; passed on in a timely manner.</li> </ul>	HH JW Board
6	<p><b>General Business</b></p> <ul style="list-style-type: none"> <li>• Honor Boards to be updated at the completion of competitions,</li> <li>• Clarification sought regarding election to DBC Board. The Constitution states that all Board Members must have been a Full Member of DBC for 24 months to be eligible to join the Board,</li> <li>• Bowls NT representative Mal Trattles will approach some DBC members to be a delegate for the club with Bowls NT,</li> <li>• JW enquired about the dates for the 2025 DBC Carnival as he is getting enquiries about the event. Dates are on the DBC Website for the Carnival are 19 July 2025 – 29 July 2025</li> </ul>	BO HH Mal
7	<p><b>Business without notice</b></p> <ul style="list-style-type: none"> <li>• Financial Reports – The Secretary requested that the financial information relating to the monthly performance of the club be available 3-4 days before each meeting.</li> </ul>	BO
8	<p><b>Meeting closed</b> at 7:10pm Next meeting 8th October, Time TBC, venue DBC.</p>	